



DEPARTMENT OF BIOLOGY  
UNIVERSITY OF MALTA

## **BIO3110 PROJECT WORK IN BIOLOGY**

### **PROCEDURE TO BE ADOPTED FOR THE ASSIGNMENT OF PROJECTS TO STUDENTS FOR ACADEMIC YEAR 2010-2011.**

*version February 2010*

1. There will be a **maximum** number of supervision of projects/students for each FT academic member of staff as follows:
  - Sole supervision (no Additional Supervisor) for a maximum of 4 students;
  - Sole supervision for a maximum of 4 students and joint supervision (with Additional Supervisor) of one students (total maximum: five projects);
  - Sole supervision for 3 students and joint supervision of two students (total maximum: five projects).
2. 'Additional supervision' may be provided either by other FT members of staff of the Department, or by persons external to the Department or visiting teaching staff. In such cases the existing departmental guidelines will be applicable.
3. Each member of staff will present a list of general titles/topics. In those cases where 'additional supervision' will be required, it will be the responsibility of the FT member of staff to make arrangements for a suitable title with the Additional Supervisor. Students will not be allowed to make such arrangements themselves.
4. No single person from outside the department may act as Additional Supervisor for more than two projects.
5. If selection between students needs to be made, then such selection will be based on the following criteria:
  - Specific project requirements (skills, aptitude etc... to be specified in the project description).
  - Academic performance in the relevant areas (study-units).
6. If a student is clearly unsuitable for a project on the basis of specific project requirements, then it is the prerogative of the supervisor offering the project not to accept the student.